NATIONAL LIBRARY OF SOUTH AFRICA

228 Johannes Ramakhoase Street
Private Bag X397
Pretoria
0001

5 Queen Victoria Street
Cape Town
8001

TERMS OF REFERENCE/SPECIFICATIONS FOR APPOINTMENT OF A SERVICE PROVIDER TO PROCURE AND DELIVER 15 TABLETS TO THE PRETORIA CAMPUS

CLOSING DATE: 02 APRIL 2024 **TIME: 11:00**

NB. Note that Saturday will be treated as the normal working day. Should you want to submit quotation, please submit to the email: Quotations@nlsa.ac.za

1. BACKGROUND

1.1. National Library of South Africa (NLSA), hereafter referred to as NLSA, is a world class African National Library and Information Hub. The NLSA is responsible for collecting, recording, preserving, and making available the national documentary heritage of South Africa. The NLSA promotes awareness, appreciation, and access to published documents, nationally and internationally and in doing so contributes to the development and prosperity of South Africa. The NLSA has Campuses in Pretoria and Cape Town.

2. SCOPE OF WORK

2.1. The National Library of South Africa would like to request suitable suppliers/publishers to supply 15 tablets 10.9 inch with a storage capacity of 128 GB (black/ silver grey). The tablets must be delivered to the Pretoria campus.

3. DESCRIPTION OF THE PRODUCT/SERVICE

NETWORK Technology
GSM / HSPA / LTE / 5G
BODY Dimensions

326.4 x 208.6 x 5.5 mm (12.85 x 8.21 x 0.22 in)

Weight

732 g (1.61 lb)

Build

Glass front, aluminum frame, aluminum back

SIM

Nano-SIM, eSIM

IP68 dust/water resistant (up to 1.5m for 30 min)

Stylus, 2.8ms latency (Bluetooth integration, accelerometer, gyro)

PLATFORM OS

Android 13, upgradable to Android 14, One UI 6

GPU

Adreno 740

MEMORY Card slot

microSDXC (dedicated slot)

Internal

256GB 12GB RAM.

UFS

4. NLSA'S RIGHTS

4.1. The NLSA is entitled to amend any RFQ conditions, RFQ validity period, RFQ terms of reference, or extend the RFQ's closing date, all before the RFQ closing date.

5. DURATION OF THE PROJECT

6. The appointed service provider shall deliver the tablets within 30 days after a Purchase Order is issued.

7. CONDITIONS OF RFQ

7.1. The NLSA reserves the right not to accept the lowest proposal.

7.2. The NLSA reserves the right to appoint one or more Bidders.

7.3. The NLSA reserves the right not to award the contract.

7.4. The NLSA reserves the right to have any documentation, submitted by the successful Bidder checked or inspected by any other person or organization.

7.5. The NLSA will not be held responsible for any costs incurred by the Bidder in the preparation and submission of the RFQ.

7.6. No upfront Payment will be done by NLSA.

7.7. The quotation is valid for a period of 30 days and may be extended at the discretion of the NLSA.

8. EVALUATION CRITERIA

8.1. Pre evaluation (standard bid documents)

8.1.1. Fully completed SBD 4 and SBD 6.1, forms.

8.1.2. Prospective bidder's must be registered on Central Supplier Database

NB: Failure to comply with the above requirements will result in disqualification.

8.2. Evaluation stage one (1): Technical Evaluation

X 15 tablets

Requirement	Technical Specification	Yes/No
15 tablets (Black or Grey)	15 tablets 10.9 inch	
Warrantee	2 years	
Specification	NETWORK Technology GSM / HSPA / LTE / 5G BODY Dimensions 326.4 x 208.6 x 5.5 mm (12.85 x 8.21 x 0.22 in) Weight 732 g (1.61 lb) Build Glass front, aluminum frame, aluminum back SIM Nano-SIM, eSIM IP68 dust/water resistant (up to 1.5m for 30 min) Stylus, 2.8ms latency (Bluetooth integration, accelerometer, gyro) PLATFORM OS Android 13, upgradable to Android 14, One UI 6 GPU Adreno 740 MEMORY Card slot microSDXC (dedicated slot) Internal 256GB 12GB RAM.	

	UFS	

8.3. **Evaluation Criteria Stage 2: Pricing**

8.3.1. The pricing schedule must clearly indicate the unit or item price as well as total price for the requested items**.**

8.3.2. All cost items must be inclusive of VAT.

8.4. **Preference Point System**

In terms of Regulation 5 of the Preferential Procurement Regulations of 2022/23, Gazette Number 47452 dated 4 November 2022 pertaining to the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), responsive bids will be adjudicated by the State on the 80/20-preference point in terms of which points are awarded to bidders based on: -

- The bid price (maximum 80 points)
- Specific Goals (maximum of 20 points):

The following formula will be used to calculate the points out of 80 for price in respect of an invitation for a tender, inclusive of all applicable taxes.

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where-

Ps = Points scored for price of tender under consideration;

Pt = Price of tender under consideration; and

Pmin = Price of lowest acceptable tender.

- **Specific Goals (maximum of 20 points): -**

  100% Black owned companies - 20 points,

  Less than 100% black owned companies - 10 points

9. ENQUIRIES

All enquiries regarding this RFQ must be directed to the SCM Office:

For any RFQ related enquiries please sent to the following email address quoting the RFQ Reference Number, Bid. Description as a Reference; lorraine.mongwe@nlsa.ac.za and quotations@nlsa.ac.za OR (012) 401 3017/9700/81